

Texas Chefs Association

Board Meeting

July 10th

7:30am – 12:00pm

Casa De Palmas Hotel – McAllen, Texas



I ADMINISTRATIVE

A. Call to Order: Mark R. Schneider CEC, CCE, ACE, AAC called the meeting to order at 8:10 am.

B. Invocation: Dr. Ewart Jones CEC, AAC gave the invocation.

C. Roll Call, Sign In, and Quorum: Jack Rayome was not present. Those in attendance were Mark Schneider CEC, CCE, AAC, ACE; Dr. Ewart Jones CEC, AAC, Casey Gates, Charles Duit CEC, ACE, AAC, Michael Stephans CEC, Pete Nolasco, Rick Neal, Traci Gates, Lester Binnick CEC, ACE, Rudy Underwood (proxy for Shawn Cooley), Evan Morgan CEC (proxy for Tony Castillo), Luis Becerra CEC, Larry Delgado (proxy for Santiago DeLaCruz), Lynn Krause CEPC, AAC, Stephanie Smith CC and non-board members Jack Bretzke CEC, AAC and Patrick Mitchell CEC, AAC. Quorum was present.

D. Sergeant At Arms: Jack Bretzke, CEC, AAC was appointed as Sergeant at Arms.

E. Welcome / Introductions: Charles Duit CEC, ACE, AAC welcomed all to the Board Meeting. Roundtable.

F. Review of Minutes: Mark Schneider CEC, CCE, ACE, AAC asked if there were any modifications, changes, additions or deletions to the prior board meeting minutes. Charles Duit CEC, ACE, AAC made motion to accept prior board meeting minutes. Lester Binnick CEC, ACE made second, minutes approved as written.

G. Review of Agenda: Mark Schneider CEC, CCE, ACE, AAC called for any additions or changes to agenda. Mark Schneider CEC, CCE, AAC, ACE called for the addition of L. Quick Fire Challenges, F2-Lufkin not Longview, and M. Travel for state chairs, all under New Business. Dr. Ewart Jones CEC, AAC made motion to add changes to New Business. Traci Gates made 2nd, additions to agenda were approved.

II REPORT OF THE OFFICERS

A. Chairman of the Board: Charles Duit CEC, ACE, AAC thanked everyone for their prayers during his surgery. No business to report.

B. President: Mark R. Schneider CEC, CCE ACE, AAC continues to work on bylaw and constitution changes. Chef Schneider reported he added new chairs: Lynn Krause CEPC is new Outreach Chair, Patrick Mitchell CEC AAC is AAC Chair, Stephanie Smith CC is Media Chair, and there is an opening for Student Culinarian Ambassador to replace Eduardo De La Cruz. Mark Schneider CEC, CCE, ACE, AAC would like to add some travel to the budget for chairs.

C. 1st Vice President: Dr. Ewart Jones CEC, AAC reported that he is working towards revitalizing the Galveston Chapter. Culinary Visions Sponsors and tithe to State Office were other items of discussion.

D. 2nd Vice President: Casey Gates reported Rap Session went well. In the Rap Session items of discussion were: the template for minutes which are available online, Chapter Development by bringing in new members utilizing Quick Fire Challenges, and scholarships. Recipients of the 1st Time Attendee at Convention Scholarships are Marshie Morgan with the Austin Chapter, Michelle Massey with the Dallas Chapter and Conchetta Richard of the Golden Triangle Chapter.

E. Secretary Treasurer: Jack Rayome was not present.

F. State Culinary Student Ambassador: Vacant no report.

G. ACF Certification: Mark R. Schneider CEC, CCE, ACE, AAC is searching for a Certification Chair to replace him.

H. Social Media Chair: Stephanie Smith CC goals are to follow everyone on Twitter and Facebook to get more likes. There is a photo contest for this convention and she requested that everyone post their photos directly on website.

I. Community Outreach Chair: Lynn Krause CEPC, AAC feels community outreach is reaching out to people who don't necessarily have a vote, to lift them up. While working in different disaster relief areas throughout the United States Lynn kept running into a group called Mercy Chefs. Mercy Chefs have equipment, food, communities that need assistance and a huge network so we want to pull our

efforts to support Mercy Chefs. Mercy Chefs has a cooking trailer in Texas, North Carolina, Virginia and thinking about purchasing another trailer. We have great connections with the food service businesses. Currently every third Sunday Dallas serves migrants who live Under the Bridge. Each one of your communities has this population and a food bank and she would like chefs to get involved.

J. AAC Chair: Patrick Mitchell CEC, AAC, stated his goal as chair is to drive membership into the AAC by focusing on certification. TCA member, Jackson York CEC, will be inducted into AAC at ACF Convention.

III NEW BUSINESS

A. Membership By-Law Change: Mark R. Schneider CEC, CCE, ACE, AAC made changes requested at Winter Board Meeting. Our membership by-laws now align with ACF memberships with an upgrade to dual membership. Voting rights for students was also discussed. Our by-laws will now give students a 1/3 voting right. Seniors: ACF requires 10 years of unbroken membership for Senior Professional Culinarian, however, TCA will allow 10 years of membership, broken or not. Mark Schneider CEC, CCE, ACE, AAC asked for motion to approve by-law changes. Motion made by Pete Nolasco, 2nd by Dr. Ewart Jones CEC, AAC. Motion was opened for discussion. There was no discussion. Mark Schneider CEC, CCE, ACE, AAC called for vote on membership by-law change. All in favor, motion passed.

B. Chapter By-Law Change: Mark R. Schneider CEC, CCE, ACE, AAC reviewed highlights of changes. To start a new chapter in Texas, the chapter needs 8 chefs and the chapter needs to maintain at least 6 chefs. Chapter goals should be to grow each chapter to 12 chefs. Chapter growth should be addressed in your director reports. TCA is considered one chapter within ACF. TCA has been carrying small chapters for years and would like to develop those smaller chapters, but basically, if the chapter membership falls under 6 chefs you have one year to build that up and if not the members in the dissolved chapter will be placed into the nearest chapter. Mark Schneider CEC, CCE, ACE, AAC asked for motion to vote on Chapter By-Law Change. Casey Gates made motion and Charles Duit CEC, ACE, AAC made second. By-Law change open for discussion, no discussion. Mark Schneider CEC, CCE, ACE, AAC called for vote. All in favor, motion passed.

C. Policy & Procedures Update: Mark R. Schneider CEC, CCE, ACE, AAC asked what do you think the policy should be on chapter and state awards. Mark Schneider CEC, CCE, ACE, AAC suggested every 5 years be the limit on receiving awards. Jack Bretzke CEC, AAC and Patrick Mitchell CEC, AAC suggested State Chef of the Year be awarded only once to members. Directors need to think about it for the next 6 months and bring forward at the next Winter Board Meeting. It was mentioned that Grievance Policy is currently enacted.

D. Mid East Texas Chapter Dissolution: Mark R. Schneider CEC, CCE, ACE, AAC asked for a motion to dissolve Mid East Texas Chapter. Charles Duit CEC, ACE, AAC made motion to dissolve Mid East Texas Chapter, Dr. Ewart Jones CEC, AAC seconded motion. Open for discussion, no discussion. Vote called for, all approved, motion passed.

E. Concho Valley Chapter Dissolution: Mark R. Schneider CEC, CCE, ACE, AAC stated that Concho Valley Chapter will get one year to bring up their membership. Mark Schneider will send Concho Valley Chapter a letter letting them know they have a year to bring up their membership before being dissolved. This will be tabled until next meeting.

F. New Chapter Development

F1 – Galveston: Dr. Ewart Jones CEC, AAC has been communicating with interested members who would like to revitalize the Galveston Chapter. Galveston has 8 potential members and hope to be up and going within the year.

F2 – Lufkin: Casey Gates has been in communication with member Jorge Ramos who is trying to revitalize Lufkin Chapter. Jorge Ramos has 9-11 potential members.

Break at 9:33 am, resume at 9:50 am.

G. Director Development / Meeting Minutes: Casey Gates reviewed his goals for Director/Chapter Development. Chapters should focus on member recruitment, member retention, recognize members, develop leaders within your chapters, have smooth officer transition, have chapter planning, a development action plan and have program planning. We need to give members value for their memberships. Focus on education; give members something they can look forward to. Chapters need to set goals for the year.

H. State Office: Diane Butler was excused. It was announced that Diane Butler submitted her Letter of Resignation and options for state office were discussed.

I. Financial Statements 2014: Jack Rayome not present. Financials tabled.

J. Financial Statements Jan. – May 2015: Jack Rayome not present. Financials tabled.

K. TCA Budget – 2016: Jack Rayome not present. Budget tabled.

L. Quick Fire Challenges: Mark Schneider CEC, CCE, AAC, ACE feels chapters need some fun at chapter meetings. There are 12 Quick Fire Challenges available for chapters to use and they are on the website. When you have a Quick Fire Challenge, Chef Mark would like 5 paragraphs and 5 pictures to put in the Chef Connect.

M. Travel for Chairs: Mark Schneider CEC, CCE, AAC, ACE feels that if chairs attend meetings to give a report, then TCA needs to pay for their travel (hotel and transportation) if TCA has the money. Registration will not be paid for. Chairs come give their report and that is what they will be paid for. Other options to give reports could be SKYPE if not able to physically attend. Charles Duit CEC, AAC, ACE commented that it gets expensive to pay for chairs to attend. He stated TCA needs to figure out how to come up with the money to pay for travel. Travel was last addressed at the Lubbock Convention and it was decided at that time that chairs could give their reports to 1st Vice President and 1st VP could give chair reports at meetings. It was suggested that TCA give up the semi-annual publication to accommodate paying for chair travel. Charles Duit CEC, AAC, ACE felt TCA should keep the publication so we have something to physically give to interested members. Jack Bretzke CEC AAC suggested possibly looking for another vehicle that is not as costly.

IV. OLD BUSINESS

A. Website: Diane Butler suggested using part of Culinary Visions money for chair travel. 20% of Culinary Visions goes to website. Possibly cut some of the expense in Website Budget and apply to Travel.

B. TCA Staff Feedback: Diane Butler said she enjoyed working for TCA the last 10 years but due to personal circumstances she feels the need to give up her position.

V. NOMINATIONS & ELECTIONS

A. Honorary Members: Klaus Mittelhauser and Ed Bocanegra will be presented at General Session as Honorary Member nominees. The bylaw change would need to be approved with a quorum before Ed Bocanegra could be an honorary member. Bocanegra has been a member of TCA for 10 years, however, they were broken years.

B. State Officer Elections:

1. President: Mark Schneider CEC, CCE, ACE, AAC nominated. Charles Duit CEC, AAC, ACE nominated Casey Gates. He stated that nominations are open until closed on floor at the General Session. Casey Gates accepted his nomination for President. Jack Bretzke CEC, AAC, recommended that policy and procedures address time period for nominating board member and that this issue be addressed at next board meeting. This will allow future board nominees time to campaign and allow membership to gain knowledge about nominee.

2. 1st Vice President: Traci Gates withdrew her nomination for 1st Vice President. Traci Gates nominated Dr. Ewart Jones CEC, AAC for 1st Vice President and he agreed to nomination. Santiago De La Cruz was nominated by Lester Binnick CEC, AAC at Winter Board Meeting. Santiago De La Cruz accepted the nomination of 1st VP via text message to Mark Schneider CEC, CCE, ACE, AAC and also in the text stated that Larry Delgado was proxy for chapter.

C. TCA Awards

1. State Chef of the Year: Directors spoke on their chapter candidate if they had a nominee.

2. State Pastry Chef of the Year: Directors spoke on their chapter candidate if they had a nominee.

3. State Educator of the Year: Directors spoke on their chapter candidate if they had a nominee.

4. State Student Culinarian of the Year: Directors spoke on their chapter candidate if they had a nominee.

5. Isaac Pina Chapter Award: Each chapter spoke of their events and accomplishments during the year. Golden Triangle will not be eligible this year since they received last year's award.

VI. Site of Future Conventions:

**2016 Dallas: Pete Nolasco presented a film he produced to promote the next convention.
2017 Chefs of the Coastal Bend**

VII. CLOSING / ROUND TABLE: Motion to adjourn meeting at 12:26 pm by Traci Gates, second by Michael Stephans CEC. All were in favor. Meeting will resume in morning at 7 am in Ruby Room.

Texas Chefs Association

Board Meeting

July 11th

7:00 am – 8:00 am

Casa De Palmas Hotel – McAllen, Texas



I ADMINISTRATIVE

A. Call to Order: Mark R. Schneider CEC, CCE, ACE, AAC called the meeting to order at 7:06 am. Due to Jack Rayome's late flight, items on the agenda had to be tabled from yesterday.

B. Invocation: Dr. Ewart Jones CEC, AAC gave the invocation.

C. Roll Call, Sign In, and Quorum: Jack Rayome stated a quorum was present. Those in attendance were Jack Rayome, Mark Schneider CEC, CCE, AAC, ACE; Dr. Ewart Jones CEC, AAC, Charles Duit CEC, ACE, AAC, Pete Nolasco, Rick Neal, Rudy Underwood (proxy for Shawn Cooley), Luis Becerra CEC, Larry Delgado (proxy for Santiago De La Cruz), Michael Stephans CEC, Phillip Salinas CEC, Adam Heath and non-board members Jack Bretzke CEC, AAC, Patrick Mitchell CEC, AAC, and Dustin Stair.

D. Sergeant At Arms: Jack Bretzke, CEC, AAC was appointed as Sergeant at Arms.

II NEW BUSINESS

I. Financial Statements 2014: Jack Rayome reported that the 2014 Profit and Loss Statement was restated due to receivables. In 2014 there was \$8000 lost in revenue due to members not paying membership dues. Bottom line is TCA needs members

J. Financial Statements Jan. – May 2015: The Profit and Loss Statement for the first 5 months of 2015, reflects a \$46,978 gain thru May of this year. Membership and Culinary Visions will have a big impact on our Income Revenue for 2015. Balance Sheet reflects \$138,000 in cash and savings account. The amount in cash and savings will cover all our escrow accounts and restricted accounts. \$57,000 is money we have available to invest. Credit card expenses were questioned. TCA pays 3% per transaction. It was suggested TCA use Square. Security is an issue for Square. Budgeted forecast, Other Income, Convention has an impact every year and hopefully will be favorable this convention. Jack is forecasting \$18,950 Total Other Income and \$10,000 in Other Expenses. Awards have gone up. Semi-annual publication is forecasted at \$2,800 which is lower than previous years due to cutting back on pages. Net Income for 2015 is forecasted at \$8,700. Our big thing is retaining members.

K. TCA Budget – 2016: The 2016 Budget will require an approval from membership at General Session. Operating Income will be dependent on memberships. Expenses have unchanged for past 2 years except for life insurance. As we all get older and more chefs pass away, insurance will keep going up. For 2016, revenue and expense wise, budget reflects we will break even. TCA would like to get more participants from Culinary Vision Sponsors. TCA does a lot of good things with Culinary Visions money, ie scholarships. Chef's Travel has been added to Other Expenses for use by chairs or general travel. Jack Bretzke CEC, AAC made a motion to accept the 2016 budget, 2nd by Dr. Ewart Jones CEC, AAC. Jack Rayome asked for any discussion on budget and then asked for all in favor of 2016 Budget say aye. Ayes carried, motion passed.

III. CLOSING / ROUND TABLE: Motion to adjourn meeting at 7:32 am by Charles Duit CEC, ACE, AAC and second by Michael Stephans CEC. All in favor to adjourn, ayes carried, motion passed.