

Texas Chefs Association

Summer Board Meeting

Thursday, August 2, 2018

Houston Racquet Club



I. Administrative

A. Call to Order: President Kelly Cook, CEC, AAC called the meeting to order at 4:15 pm. He welcomed all to the Summer Board Meeting of the Texas Chefs Association.

B. Roll Call, Sign In & Quorum: A quorum was present. Those in attendance were:

President	Kelly Cook, CEC, AAC
1 st Vice President	Len Pawelek, CEC
Chairman of the Board	Mark Schneider, CEC, CCE, AAC
AAC Chair	Patrick Mitchell, CEC, AAC
Community Outreach Chair	Larry Delgado
Austin Chapter	Eva Barrios, CEC
Brazos Valley Chapter Proxy	Carolyn Becerra
Chefs of the Coastal Bend	Dean Sprague, CEC
Dallas Chapter	Gene Christiano
East Texas Chapter	Rick Neal, CEC
Fort Worth Chapter	Heather Kurima
Heart of Texas Chapter	Anthony Gully
Houston Chapter	Adam Heath, CEC
Rio Grande Valley Chapter	Dustin Stair, CEC
TCA Administrator	Sam Brewster
Guests:	
Past President	Jack Bretzke, CEC, AAC
East Texas Chapter	Brett Keckeisen
Fort Worth Chapter	Michael Hackman
Houston Chapter	George Morfin
San Antonio Chapter	Vangelis Pablopoulos, CCC
Rio Grande Valley	Douglas O'Neil
Rio Grande Valley	Stephen Trummel

C. Sergeant at Arms: Jack Bretzke, CEC, AAC was appointed as Sergeant at Arms.

D. Welcome & Introductions: Introductions of the Officers and Directors were performed.

E. Review of Minutes: Kelly Cook, CEC, AAC referenced the 2018 Winter Board Meeting minutes. Carolyn Becerra gave a motion to accept the minutes as presented. The motion was seconded by Gene Christiano and moved by the Board.

F. Review of Meeting Agenda: Kelly Cook, CEC, AAC requested additions to the meeting agenda under New Business. No amendments were offered and the agenda was approved as presented.

II. Officer Reports

A. Chairman of the Board: Mark Schneider, CEC, CCE, AAC had no grievances to report. He encouraged Chapter Officers to increase communication by facilitating monthly calls with Chapter Directors. Additionally, he encouraged Chapter Directors to submit content for the Chef Connect newsletter if the Board desires to maintain producing the publication.

B. President: Kelly Cook, CEC, AAC addressed the recent ACF Convention in New Orleans and provided some documents for the Board to review. Further comments from President Kelly were deferred until later on the agenda.

C. 1st Vice President: Len Pawelek, CEC referenced the status of the Finance Committee and a discussion ensued about the existence of the Committee. Kelly explained that the Finance Committee should be employed as needed and simply serves as an extra layer of checks and balances. Pawelek reviewed the Culinary Visions Partnership program and asked all Chapters to bring on a new partner prior to December 15th. He acknowledged new partners in Brother's Produce and Anchor Foods.

D. 2nd Vice President: Chef Jimmy Santiago was not present

E. State Culinary Student Ambassador: Lateisha Hayes was not present

F. Certification Chair: Eva Barrios, CEC referenced the new certification guidelines, which eliminate the consomme requirement. Barrios explained that two TCA members are currently pursuing the certification process and recent Practical Exams occurred in Houston and Waco. She concluded her report by announcing an upcoming Practical Exam at the University of Texas.

G. Social Media Chair: Pete Nolasco was not present.

H. Community Outreach Chair: Larry Delgado displayed the Chef Relief lapel pin, which he personally purchased to sell at the Convention. Proceeds will benefit the Chef Relief fund. He explained that a minimum \$10 contribution will earn a pin but hopes that people will contribute more than the minimum amount. The Board commended Chef Delgado for taking the lead with this effort.

I. American Academy of Chefs Chair: Patrick Mitchell, CEC, AAC announced Craig Meyer, CEC, AAC as the newest member of the Academy, which now includes 22 Texas Chefs. Mitchell has a few candidates in the pipeline and reiterated the importance of documenting along your journey in pursuit of the AAC. Mitchell announced his goal to host an AAC dinner in the Dallas/Fort Worth market within the next calendar year.

III. New Business

A. Financial Report: Mark Schneider, CEC, CCE, AAC stated that the association is financially stable. He began by referencing the Restricted Accounts and the activity of each account to date. The Restricted Accounts had the following balances:

Chef Relief - \$27,804.99
Bernard Urban Education Fund - \$16,981.29
ACF Certification Fund - \$6,814.95
1st Time Convention Scholarship - \$13,614.22
Willy Rossel Endowment - \$5,475
TCA Chapter Start Up Fund - \$500
East Texas Education Fund - \$18,571.03

Rick Neal, CEC announced that the East Texas Chapter would like to dedicate and rename the East Texas Education Fund to the Jack Bretzke Education Fund. The funds will be available for Chapters to draw on for education purposes. Neal continued that a committee will be formed to draft guidelines and an application process and Mr. Bretzke will serve as Chair of the committee. Schneider thanked Mr. Neal and the East Texas Chapter for their generosity and recommended that the Bernard Urban Education Fund be reassigned to the Bernard Urban Competition Fund in order to assist TCA members compete at regional and national competitions. A motion was presented to establish the Jack Bretzke Education Fund and repurpose the Bernard Urban Education Fund to the Bernard Urban Competition Fund. Additionally a committee and guidelines for each will be established. Rick Neal, CEC, seconded the motion. Following a brief discussion, all approved the motion. To conclude his report on the Restricted Accounts, Schneider recommended identifying matching contributor for the Willy Rossel Endowment and invest funds into an interest bearing account.

Next, Schneider reviewed the Profit & Loss reports for 2018. He reviewed budget for actual numbers and warned that the numbers are skewed due to the fact that the majority of Convention expenses have not been realized. While revenue forecast numbers for membership and CVP are below budget, Schneider estimates a net income of \$10,058.85. He credited this to increased Convention revenue and he congratulated Adam Heath, CEC. Schneider acknowledged Miscellaneous Expenses, which included the following unbudgeted reimbursement expenses for Alison Hodges, Grayson College and Rick Neal to complete at the ACF Regional Convention. Additionally, the transfer for the self-funded insurance policy was included in the Miscellaneous Expense total. Based on Chef Schneider's recommendations, the following actions occurred:

- A motion was presented to rename the Members Life: Humana to Members Life: TCA Chef Relief and move the \$3,000 transfer under Miscellaneous Expenses to the Members Life: TCA Chef Relief line item. Gene Christiano seconded the motion, which was carried by the Board.
- A motion was presented to transfer \$2,195.01 for the remainder of the year from operating funds to Members Life: TCA Chef Relief. Larry Delgado seconded the motion, which was carried by the Board.
- A motion was presented to transfer \$2,500 from the Bernard Urban Competition Fund to operating, in order to offset the Miscellaneous Expenses used to fund Rick Neal, Alison Hodges and Grayson College at the ACF Regional Competitions. Rick Neal, CEC seconded the motion, which was carried by the Board.

Schneider continued to review the Balance Sheet accounts and recommended to have the CPA clean up several line items that are no longer necessary. President Cook agreed to have this

executed at year-end. Additionally, Cook asked Chapters to seek guidance from their Chapter Board on whether or not their Escrow funds are needed.

B. 2019 State Budget: Mark Schneider, CEC, CCE, AAC reviewed the 2019 proposed budget. The proposed budget includes revenue of \$116,612.11 and expenses of \$113,109.74 for a projected net income of \$3,502.37. Schneider reviewed revenue and expenses and made the following recommendations:

- Maintain current membership levels and increase membership by 5%;
- Maintain current level of Culinary Vision Partnerships;
- Mandate all Chapter to contribute \$500 to State Operating or recruit a new CVP;
- Maintain current Convention revenue and cap expenses at \$35,000;
- Remove the Summer Board Meeting from Convention Expenses and budget \$5,000 to include the Winter and Summer Board Meetings (\$2,500 each);
- Increase the Management Expense for Brewster Association Services, LLC by 4%.

The Board considered these recommendations and the 2019 Operating Budget was approved.

C. State Convention Report: Adam Heath, CEC provided an overview of the 2018 State Convention. Heath explained that the Houston Chapter raised over \$12,000 in sponsorships and asked members of the Board to be sure to acknowledge and thank all sponsors in attendance.

D. Convention Sponsorship Discussion: Patrick Mitchell, CEC, AAC opened discussion on Convention Sponsorships and the potential for them to conflict with CVP sponsorship packages. President Cook agreed that host Chapters should avoid double dipping and should consider sponsorship pricing that provides value specific to the State Convention. Cook expressed hesitation in shifting too much planning authority to the State Board, which could lead to Conventions losing the identity and character of the host Chapter.

E. Dual Member Billing Process: Sam Brewster explained that the TCA is the only Chapter who bills dual (ACF/TCA) members at the local level, then sends the ACF portion of member's dues to the ACF after funds are received. Brewster described conversations with the ACF membership department and their desire to take over the billing process for dual members. Brewster added that the ACF has the resources to be more thorough in collection efforts and explained that the TCA will continue to bill State-only members. Adam Heath, CEC presented a motion to have the ACF adopt the process of billing for dual members. Funds will be collected by the ACF and sent to the TCA on a monthly basis. Carolyn Becerra seconded the motion and the Board approved the vote.

F. 2020 ACF Convention: President Kelly was pleased to announce that the 2020 ACF National Convention will take place in Dallas, TX at the Hilton Anatole. Kelly expressed his desire for the TCA to play a major role in planning and supporting the event; adding that he has identified key areas where TCA members should serve as liaisons. He would also like to distribute pins at the 2019 National Convention to promote 2020. The Board discussed the impact this will have on the 2020 State Convention, which is scheduled to be hosted by the Fort Worth Chapter. The State Convention will most likely "piggy-back" on the 2020 National Convention; however, this matter is up for continued discussion and evaluation.

IV. Old Business

A. New Chapter Development: Sam Brewster announced that the Concho Valley has established criteria to be ratified as a TCA Chapter. Kelly stated that a list of their Board of Directors and proof of a bank account should be submitted to the State Office prior to receiving the New Chapter Seed Funding in the Restricted Account.

V. Nominations & Elections

A. Honorary Members: President Kelly announced no nominations for Honorary membership.

B. State Officer Elections: President Kelly acknowledged two candidates for the office of 2nd Vice President: Rick Neal, CEC and Phillip Salinas, CEC. Both candidates will receive up to five minutes to address the membership at the General Session. Kelly stated no nominations for the office of Secretary/Treasurer, which will be retained by Mark Schneider, CEC, CCE, ACE in his role as Chairman of the Board.

C. State Awards: The Board reviewed a list of candidates for the four State Awards categories.

D. Isaac Pina Chapter Award: Ballots for the Isaac Pina Award were distributed to the Board for voting and were collected by Jack Bretzke, CEC, AAC.

VI. State Convention:

A. 2019 Rio Grande Valley: Dustin Stair, CEC announced that the Convention will be hosted on South Padre Island at The Pearl Hotel.

B. 2020 Fort Worth: The 2020 Convention is currently scheduled for Fort Worth; however, this may change due to the 2020 ACF National Convention.

C. 2021 Convention: Brett Keckeisen volunteered the East Texas Chapter to host the 2020 State Convention.

VII. Roundtable/Adjournment

All members of the Board thanked Adam Heath, CEC for hosting the Summer Board Meeting and President Kelly thanked the members of the Board for their time. A motion to adjourn the meeting at 6:50 pm was presented by Dustin Stair, CEC, seconded by Gene Christiano and moved by the Board.

Approved by:

Date

Mark Schneider, CEC, CCE, AAC
Secretary/Treasurer